

GREYSTONE PROGRAMS, INC.

DONOR PRIVACY POLICY

This Donor Privacy Policy is designed to explain our practices for collecting, disclosing and protecting the personal information of our individual donors received through our website, the phone, email, mail and any other medium. Greystone Programs, Inc. (GPI) is committed to protecting the privacy of our supporters and does not collect information about you, other than as described below. By submitting information to GPI or to any of its staff, you consent to the terms and conditions of this policy.

WHAT CONSTITUTES PERSONAL INFORMATION?

Donor personal information is any information that identifies individual donors—such as their names, addresses, telephone numbers and email addresses.

GPI COLLECTS DONOR INFORMATION IN THE FOLLOWING WAYS:

GPI may collect donors' names, mailing addresses and email addresses in response to inquiries from donors submitted on the website, in person, by phone or email.

GPI may collect donors' names, mailing addresses, email addresses and other contact information if they register for an event GPI organizes.

GPI may collect donors' names, email addresses, telephone numbers, information and billing addresses when donors make a contribution on the GPI website, over the phone, by mailing in a check or other methods.

GPI USES DONOR INFORMATION IN THE FOLLOWING WAYS:

GPI may use donor personal information to analyze overall giving patterns, make more accurate budget projections, understand donors' interests in our mission, and update donors on the organization's plans and activities. This information is shared on a confidential and need-to-know basis only with staff, board members and consultants of GPI.

GPI will use donor personal information, when necessary, to comply with the law (such as Internal Revenue Service requirements), when acting in good-faith belief that such action is necessary to conform to the requirements of the law or to comply with legal processes required of GPI.

PROTECTING YOUR PRIVACY

GPI will never rent, trade or sell donors' e-mail addresses or individual donor's personal information with anyone else, nor send donor mailings on behalf of other organizations.

Except as described in this policy, GPI does not otherwise disclose donor personal information to any third parties.

Donors have the right to remain anonymous. All requests for anonymity will be strictly honored.

Donors have the right, upon request, to promptly review any donor personal information that GPI has collected about them.

If you have any questions about this Donor Privacy Policy, please contact us at 845-452-5772.